

**Wisconsin Electronic Security Association
 Unilateral Apprenticeship and Training Committee
 P.O. Box 28882
 Greenfield, WI 55228**

APPRENTICE APPLICATION

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m), Wisconsin Statutes]. The provision of your social security number is mandatory under Wisconsin Statutes. Your social security number will be used for identification purposes. If you do not provide your social security number, your application will be denied.

Trade Name Security and Fire Alarm Systems Installer		Social Security Number	Date
Name (First)	Middle	Last	
Street Address or P.O. Box		City	State Zip Code+4
Telephone Number ()	Cell Phone Number ()	E-Mail Address	Birth Date

EDUCATION AND TRAINING BACKGROUND:

Check the highest school year completed. For example: If you graduated from high school, check 12. If you have a two-year associate degree, check 14.

- 8 9 10 11 12 GED HSED
 13 14 15 16 17 18 19 20 21 22 23 24 25

Previous Related School (Military/Correspondence/Night School/Trade School, etc.):

Previous Trade Related Employment (Including Military):

Company	City	Months	Trade
_____	_____	_____	_____
_____	_____	_____	_____

Prospective Employer (if applicable): _____ Start Date _____

Military Veteran: Veteran of Military Service Yes No Date Separated _____
 Active Reserve or Guard Member Yes No
 Eligible for VA Benefits Yes No Not Sure

Please return to: **Wisconsin Electronic Security Association
 Unilateral Apprenticeship and Training Committee
 P.O. Box 28882
 Greenfield, WI 53228
 Phone: (414) 459-3260
 Email: apprenticeship@wiesa.org**

Apprenticeship Application EEOC Supplemental Information

Name _____

Social Security Number _____

The Apprenticeship Sponsor is committed to equal opportunity for all applicants. The recruitment, selection, employment and training of apprentices during their apprenticeship, shall be without discrimination because of race, color, religion, national origin, sex, age, creed, handicap, marital status, ancestry, sexual orientation, arrest record, conviction record, or membership in the military forces of the United States or this state. The sponsor will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under Title 29 of the Code of Federal Regulations, Part 30, the Wisconsin Fair Employment Law, and all other applicable state laws.

---- Please Complete the Following ----

The information provided below is simply for Equal Employment Opportunity Commission (EEOC) purposes. This information will assist us in our efforts to provide accurate information in compliance with EEOC regulations and requirements.

<p>Race: (CHECK ALL THAT APPLY)</p> <p><input type="checkbox"/> White</p> <p><input type="checkbox"/> Black</p> <p><input type="checkbox"/> Asian</p> <p><input type="checkbox"/> American Indian or Alaskan Native</p> <p><input type="checkbox"/> Hawaiian/Pacific Islander</p>	<p>Ethnic Group: (CHECK ONE)</p> <p><input type="checkbox"/> Not Hispanic or Latino</p> <p><input type="checkbox"/> Origin Hispanic or Latino</p> <hr/> <p>Gender:</p> <p><input type="checkbox"/> Male</p> <p><input type="checkbox"/> Female</p>
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This form will not become part of your Personnel file. It will be maintained in a separate file, used only for EEOC and Affirmative Action reporting purposes.

SECURITY AND FIRE ALARM SYSTEMS INSTALLER APPRENTICESHIP JOB DESCRIPTION

Install, program, maintain, and repair security and fire alarm wiring and equipment. Ensure that work is in accordance with relevant codes.

Tasks

- Examine systems to locate problems such as loose connections or broken insulation.
- Test backup batteries, keypad programming, sirens, and all security features in order to ensure proper functioning, and to diagnose malfunctions.
- Mount and fasten control panels, door and window contacts, sensors, and video cameras, and attach electrical and telephone wiring in order to connect components.
- Install, maintain, or repair security systems, alarm devices, and related equipment, following blueprints of electrical layouts and building plans.
- Feed cables through access holes, roof spaces, and cavity walls to reach fixture outlets; then position and terminate cables, wires and strapping.
- Inspect installation sites and study work orders, building plans, and installation manuals in order to determine materials requirements and installation procedures.
- Adjust sensitivity of units based on room structures and manufacturers' recommendations, using programming keypads.
- Test and repair circuits and sensors, following wiring and system specifications.
- Drill holes for wiring in wall studs, joists, ceilings, and floors.
- Demonstrate systems for customers, and explain details such as the causes and consequences of false alarms.

Skills

- Active Learning, giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Critical Thinking, using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Operation Monitoring, watching gauges, dials, or other indicators to make sure a machine is working properly.
- Installation, installing equipment, machines, wiring, or programs to meet specifications.
- Monitoring, monitoring / assessing performance of yourself, other individuals, organizations to make improvements or take corrective action.
- Quality Control Analysis, conducting tests and inspections of products, services, or processes to evaluate quality or performance.
- Reading Comprehension, understanding written sentences and paragraphs in work related documents.
- Speaking, talking to others to convey information effectively.

**Wisconsin Electronic Security Association
Unilateral Apprenticeship and Training Committee
Security and Fire Alarm Systems Installer Apprenticeship Program**

Statements of Understanding Signature Form

Please read the following statements of understanding. Check the box next to each statement if you agree and can comply:

- I have read through and understand the requirements of the job description.
- I can perform the requirements of this job with or without reasonable accommodation.
- I have read the Apprenticeship and Training Standards for Security and Fire Alarm Systems Installer.
- I understand that I must furnish documentation to prove that I do meet the basic minimum qualifications required for entry into this apprenticeship program.
- I understand that it is my responsibility to see that all documentation and transcripts are provided within the time allotted to complete my application and if I do not, my application may be considered incomplete.
- I understand that I must be physically capable of performing the essential functions of the apprenticeship program, with or without a reasonable accommodation, and without posing a direct threat to the health and safety of the individual or others.
- I understand that employers may require a screen for the current illegal use of drugs on acceptance into the program and prior to being employed.
- I understand that employers may require a valid driver's license and the ability to be insured as a condition of employment.
- I understand that because of the nature of employment a criminal background check by the employer prior to potential employment may also be performed. The expense of the examination, screening, or record checks shall be borne by employers desiring such checks.
- If accepted and registered into the apprenticeship program, I will willingly carry out my part of the Apprentice Contract and abide by all Standards, Rules and Policies covered by the Contract.

Signature: _____ Date: _____

Printed Name: _____

Please return to:

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